

shellie yoder

Lake City, FL 32024

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Authorized to work in the US for any employer

WORK EXPERIENCE

Cashier

Dollar General - Lake City, FL - December 2015 to Present

Run register, handle cash, customer service,

Customer Service Representative

SITEL - Lake City, FL - July 2015 to Present

Personality characteristics - patience, poise, tact.

Self-Presentation and communication skills.

Negotiation and sales skills.

Positive attitude

Attention to detail

People oriented

Problem solving

Analytical thinking

Organizational skills Ability to work under pressure

Initiator

Room Attendant

Dust B Gone, LLC - Tallahassee, FL - September 2012 to March 2015

- Dust and clean room decorations, appliances and structural surfaces
- Change linen and craft beds
- Clean showers, tubs, sinks and toilet items
- Vacuum and brush carpets and floors
- Mop floors as required
- Dust, brush, polish and vacuum furniture
- Record room condition on work assignment sheets
- Give information to guests regarding hotel services, facilities and additional conveniences

Cashier

Walmart - Live Oak, FL - November 2005 to April 2006

Ran cash register to total customers items and received payment by cash, debit, credit, ebt ex.

Care giver

Self - Live Oak, CA - June 1998 to May 2005

Responsibilities

Assisted with cleaning, cooking, bathing, encouraged resident to participate in care and entertainment. Helped with dressing

Accomplishments

I think i helped her to want and try to do as much for herself as she could

Skills Used

Cook meals, laundry, assist with bathing and dressing,etc

EDUCATION

none in cna

express training - Lake City, FL

2015 to 2015

SKILLS

customer service, computer, phone, fax, type over 25 wpm., Schedule Appointments, answering phones,