

Richie Harrington

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EXPERIENCE

Spy Ninjas, Las Vegas, NV

November 2024 – February 2025

Writer/Director/Producer (3 month contract)

- Wrote and directed episodes for the latest season of Spy Ninjas, the longest running scripted series on YouTube with over 15 billion views and 40 million subscribers
- Pitched, workshopped, and outlined episode, character, and season arcs with fellow writers
- Created storyboards, shot lists, script breakdowns, and revised scenes to meet schedules during production
- Directed actors, choreographed stunt sequences, operated cameras, lighting, and audio equipment on set
- Edited episodes, sourced and placed sound effects and music, color corrected footage, mixed sound, and made revisions
- Created video titles and thumbnails, and analyzed YouTube data to improve writing of future episodes

TalesVision Inc., Sherman Oaks, CA

September 2023 – September 2024

Senior Producer

- Produced content that grew channels to over 1.7 million followers on TikTok, 1 million on Instagram, and over 500 thousand subscribers on YouTube and amassed over 165 million views across all platforms
- Planned, organized, and executed multiple shoots per week for both short and long form videos with an emphasis on VFX for YouTube, TikTok, and Instagram accounts
- Arranged and led pre-production meetings with directors, cinematographers, art teams, and relevant crew
- Created and posted casting calls to casting sites, reviewed audition tapes, and casted actors in roles
- Supervised and managed associate producers and production assistants
- Sourced and collaborated with directors, VFX artists, and editors to bring creative visions to life
- Managed all aspects of production including scheduling, budgeting, booking locations, and processing invoices
- Oversaw the post-production process to ensure deadlines and high-quality standards were met
- Stayed current with trends in short-form video content and adapted strategies accordingly
- Networked and pitched investors to secure funds for company and brand deals for specific videos
- Read scripts, outlines, and treatments to provide creative and logistical notes
- Analyzed data analytics to improve future videos and connect more with audiences

C/C/G Digital Marketing Agency, Culver City, CA

August 2022 - August 2023

Producer, Director

- Produced and directed video and photo content for social media platforms like YouTube, Instagram, TikTok, and Facebook
- Organized pre-production and shooting schedules: booked crew, locations, and actors, submitted permits, booked travel and accommodation, created shot lists, storyboards, and call sheets, sourced props and costumes
- Communicated with clients throughout the whole production process and built successful, ongoing relationships
- Created and submitted pitch decks, look books, and budget proposals to bid on contracts for projects
- Delivered content on time and on budget that directly aligned with clients' goals
- Worked with motion/graphic designers to create logos and text and VFX artists for visual effects
- Collaborated with editors to oversee final product and ensure delivery on time and on budget
- Obtained stock footage, images, and music rights
- Supplied all relevant documentation: transcripts, receipts, invoices, release forms, tax documents

Mediform Productions, Pasadena, CA

June 2021 - August 2022

Producer, Director, Writer

- Wrote, directed, and produced award winning short form and long form content including commercials, narrative short films, music videos, branded content, and testimonials for a wide range of studios, agencies, and clients
- Created and adjusted budgets and production schedules to adapt to ongoing changes
- Worked cross-functionally with marketing teams to support product and brand initiatives with best-in-class video content
- Led on-set production operations and followed all protocols for SAG, DGA, and IATSE union shoots
- Communicated with clients via phone and email to define client need and update on project statuses
- Produced pitch decks and storyboards, scheduled productions, booked locations, casted talent, coordinated equipment rentals, hired crew, processed payroll for simultaneous projects
- Oversaw postproduction and ensured video deadlines were met with high quality completed content

Kanzeon Films/New Regency, Los Angeles, CA

October 2019 - May 2021

Creative Executive to David O. Russell (Academy Award Nominated Writer-Director)

- Assisted in writing and revising the script for the feature film, *Amsterdam*
- Pitched dialogue, story, scene order, and character development
- Transcribed dialogue and full scenes dictated by David
- Assembled scenes from writing sessions with David and organized into script form in Final Draft
- Proofread drafts of scripts before sending to studio, actors, and department heads
- Facilitated David's vision to department heads during preproduction and on set during production
- Researched period correct wardrobe, dialogue, music, medicine, law, and art
- Handled rewrites of scenes on set and sent revisions to AD department each day and night
- Combed through dailies with David and offered notes for assembly cut
- Provided feedback on rough cuts of scenes during postproduction for director's cut
- Recorded notes during phone calls and meetings with David, actors, studio, and department heads
- Oversaw film and TV projects in development for David, provided coverage for submitted scripts

Rain Management Group, Los Angeles, CA

August 2018 - September 2019

Executive Assistant to Rick Lefitz and Dalip Sethi

- Tracked/rolled calls and coordinated meetings for bosses/clients with executives, agents, and other clients
- Maintained master calendar in Outlook and reminded bosses of any and all changes
- Submitted client scripts to network/studio executives and tracked status in binders
- Received all incoming materials for potential projects/clients and discussed coverage and notes with bosses
- Compiled actor lists for client's feature scripts in development and took notes on phone calls
- Coordinated signing meetings where managers strategized potential clients to sign

Bay Films, Santa Monica, CA

March 2017 - July 2018

Office PA, Personal Assistant to Michael Bay

- Provided care for Michael Bay's three dogs, picked up his food and dry cleaning, and drove him to dinners
- Housesat Michael Bay's homes in LA and Miami while he was away, and washed his cars
- Maintained general office upkeep, ordered supplies, ensured bathroom and materials were always stocked
- Received all incoming materials for potential projects in development and provided script coverage
- Tracked incoming/outgoing calls, bought weekly groceries, made deliveries to studios and personal deliveries
- Assisted in designing the poster for the feature film *6 UNDERGROUND* and the look book for *ROBOPOCALYPSE*

EDUCATION

University of Miami, Coral Gables, FL

May 2016

Bachelor of Science, Exercise Physiology, *Magna Cum Laude*

Minors in Motion Pictures and Chemistry

School of Education Honors Research Program

Lacrosse Team Captain, First Team All-Conference, Scholar Athlete

SKILLS

Adobe Premiere, Adobe Photoshop, Adobe Illustrator, Final Draft, Previs Pro, Hot Budget, Movie Magic, Microsoft Suite, Google Suite, Shot Lister, Scriptation, Scenechronize

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<u>Title</u>	<u>Role</u>	<u>Year</u>
Spy Ninjas (Digital Series)	-Writer/Director	2025
TalesVision (Digital Series)	-Producer	2024
November Cold (Music Video)	-Director	2024
Sutter Home Wine (Commercial)	-Director/Producer	2023
Ménage à Trois Wine (Commercial)	-Director/Producer	2023
Human Touch Rove (Commercial)	-Director/Producer	2023
KIT (Short Film)	-Writer/Director/Producer	2023
Ride Share (Web Series)	-Producer	2023
Jose Ole (Commercial)	-Director/Producer	2022
Tai Pei (Commercial)	-Director/Producer	2022
Ling Ling (Commercial)	-Director/Producer	2022
Disney Jewels (Commercial)	-Producer	2022
The Task (Short Film)	-Producer	2022
Amsterdam (Feature)	-Creative Executive to David O. Russell	2022
The Men in White (Short Film)	-Writer/Director/Producer	2021
Supernatural/Meta Quest (Commercial)	-Producer	2021
A Family Business (Short Film)	-Writer/Director/Producer	2020
Tolerance Break (Short Film)	-Producer	2020
Intimidated by talker (Music Video)	-Director/Producer	2018
Waste Your Time by Revo (Music Video)	-Director/Producer	2018
Welcome to WeHo (Web Series)	-Writer/Director/Producer	2018