

SKYE SHEPARD

PRODUCTION

I'm passionate about everything that goes into storytelling, and my resume reflects the different industry avenues I've explored. After 5 years of social media in corporate, my heart yearns to return to the stimulating atmosphere of the film set, where I can contribute my skills and expertise both in front of and behind the camera, eagerly embracing any opportunity that allows me to make a meaningful impact.

EXPERIENCE & ACCOMPLISHMENTS:

- Won, Best Comedy at Couch Film Festival
- Second City Graduate Program - Hollywood
- Member of Zeta Phi Beta Sorority, Inc.

PROFICIENCIES

- Editing, Writing, and Producing
- Experience as Wardrobe assistant, Assistant
- Director, 1st and 2nd AD, Set Designer
- Computer Skills: iMovie, Excel, Canva
- Social Media
- Communication Skills
- Team Leadership Skills & a Team Player
- Organizational Optimization

ACADEMIC BACKGROUND

OHIO UNIVERSITY

**Bachelor of Fine Arts
in Theatre Performance**

CONTACT ME HERE:

Mobile: (817) 262-9563

Email: Skye@SkyeShepard.com

Website: www.SkyeShepard.com

Address: Los Angeles, CA, 90034



KEY PRODUCTION ASSISTANT The Dream | July 2023

- Purchased all crafty food items and supplies
- Managed all principal and background actors
- Assisted the AD and art department
- Was ready and available for set up and take down

PRODUCTION DESIGNER Legend of El Cucuy | Feb 2023

- Assisted in visual development based on the film's concept
- Conducted comprehensive research and procured props and costumes for all scenes and filming locations
- Demonstrated strong problem-solving skills and resourcefulness

SET DECORATOR Once in a Blue Moon | Jan 2013

- Prepared and arranged props and decorations for scenes
- Organized and managed props, costumes, & items within the designated space
- Maintained prop, costume continuity, and recorded content for BTS

SECOND CITY - HOLLYWOOD House Manager and Box Office | 2016-2018

- Supervised ushers, audience, and stage managers
- Managed box office operations and petty cash
- Demonstrated adaptability in resolving patron challenges

PRODUCTION ASSISTANT The Wrong Cruise | March 2018

- Oversaw talent and background actors
- Ensured a quiet and undisturbed environment during filming by signaling and reminding others when the camera was rolling
- Managed lunch breaks and provided craft services to the talent

PRODUCTION ASSISTANT The Amazing Race | Nov 2015

- Multi-tasked crew roles, including chauffeuring camera team
- Managed fueling and operation of rental vehicle
- Transported props and provided food services to multiple set locations