

Taylor Ready

Production Resume

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SKILLS

- ♦ 13 Years' Experience in Customer Service
 - ♦ Organized
 - ♦ Resourceful
 - ♦ Script supervising
 - ♦ Assistant stage managing for several college productions
 - ♦ Lighting/Sound for several college productions
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RELEVANT EXPERIENCE/PROJECTS

Production Assistant

- ♦ "Unbreakable" Of Mice and Men music video (2017) – Assistant to the producer
- ♦ Ice the Movie (2016) – Assistant to the 2nd AD, 1st AD, and Director
- ♦ PBS Commercial (2011) – Assistant to the director

YouTube Personality

- ♦ Content creator, producer, director, editor, and performer of my own channel
- ♦ This is a channel devoted to book reviews, movie reviews, and miscellaneous other videos – all with a focus related to books or movies.

Instagram - Creator of a fast-growing, professional page

- ♦ Page is dedicated to providing beautiful, high-quality photos with subjects consisting of books, stationary, candles, and writing along with engaging captions to spark conversation.
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EDUCATION

Metropolitan State University of Denver

BA Completed: Major – Communications/Minor – Theatre Arts

OTHER WORK EXPERIENCE

Barnes and Noble – Bookseller and Events Coordinator

August 2019 – Present

Olive Garden – Server

August 2017 – August 2019

- ♦ Assured food quality and provided exceptional service to guests
- ♦ Work well in a team-oriented environment

ShopAtHome.com - Customer Service Representative

May 2011 – February 2017

- ♦ Pleasant communication skills both in writing and over the phone
- ♦ Also dealt with technical aspects – i.e. SQL and writing queries, Zendesk, Excel spreadsheets
- ♦ Worked remotely for this company as well