**Curriculum Vitae**

**Pauline Milner**

**New Brunswick, Canada**

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Professional Work History

*Freelance Writing/Editing/Copywriting/Proofreading, January, 2003 to Present*

Writing full length feature articles. In depth investigative journalism, interview, and research skills. Topics vary across genres including general interest, family life, current events, technology, travel, health, home/lifestyle, decorating, sports, fashion, entertainment, and creative fiction.

Exceptional editing/copywriting/proofreading strength. Projects include articles, white papers, annual reports, websites, ad copy, marketing materials, books, Op-Eds, research dossiers, grants, and personal essays.

Specific experience in the insurance space writing original study manuals and licensing exams in addition to writing and editing articles, white papers, and presentations.

Published article portfolio showcasing a sampling of my work is available. Working primarily in the United States, United Kingdom, and Canada as an independent contractor.

*Milner Mediation and Consulting, Professional Mediator and Consultant, January, 2003 to July, 2014*

Mediating and counselling in the areas of divorce, custody, private and professional dispute resolution.

*Allstate Insurance, Executive in charge of casualty sales, September, 1993 to January, 2003*

General insurance sales (residential, auto, commercial, health, travel), risk management, home inspections, appraisals, underwriting, client retention, and advertising. Licensing required.

*Progressive Conservative Party of Canada, Executive in charge of special events and fundraising, July, 1987 - September, 1993*

Organizing major fundraising events including annual meetings, dinners, dances, and special promotions. Federal and Provincial fundraising, facilitating security and travel for VIPs, speech writing, all aspects related to executive services.

Credentials

*Mount Allison University, May, 1987 to June, 1991 (Some courses done via correspondence)*

Double major in English Literature and Journalism. Minor in Psychology.

Community Service

School board (Government appointment), chairing events, presenting keynote topics, walking shelter dogs, rocking premature babies, and answering Santa letters