

# Richard LePow

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## Experience

### **Marquee Brands, *Post Production Assistant***

September 2019 - Current

- Create timing and music cue sheets and editors and producers to be delivered to network.
- Perform various office and administrative tasks.

### **Left/Right, *Logger Coordinator***

March 2016 - April 2019

- Reported directly to executive producers.
- Examined and prioritized footage, manage and oversee company transcriptions, create edit decision lists to be used by producers and editors.

### **Hugh Seigel, *Production Assistant***

Feb. 2016 - March 2016

- **American Liver Foundation:** Performed all tasks, on and off set, as required by director and producers, set up all film and lighting equipment, assisted with operation of cameras.

### **Firelight Films, *Producers Assistant & Archival Researcher***

April. 2015 - Jan. 2016

- Researched and collected archival photos, audio, and video footage for the National Museum of History and Culture and maintained relationships between the company and archival footage houses.
- Created edit decision lists to be used by producers and editors.
- Gave creative input as requested by the director, producers, and editors on various films throughout the production process, script coverage.
- Assisted in the daily functioning of various office, administrative, and travel needs, answered directly to the AP and Line Producer.
- **Through The Fire: The Legacy of Barack Obama:** Researched and collected archival photos, audio, and video footage and maintained relationships between the company and archival footage houses.
- Created the outline for a major network documentary, script coverage.
- Assisted in the daily functioning of various office, administrative, and travel needs, answered directly to the AP and Line Producer.

### **Sam Pollard, *Director's Assistant***

Aug. 2015 - Jan. 2016

- **Portrait of Max Roach (Independent Feature):** Assisted the director in all daily operations, research regarding subject of the film and potential interview subjects, set up all film and lighting equipment on set.
- **Two Trains Runnin' (Independent Feature):** Assisted the director in all daily operations, research regarding subject of the film and potential interview subjects, set up all film and lighting equipment on set.

### **Dangerworks, *Production Assistant***

Oct. 2015 - July 2016

- **Best Places To Live (TV):** Performed all tasks, on and off set, as required by director and producers, set up all film and lighting equipment, transported cast and crew to and from set.
- **American's Promise Alliance (Promotional Video):** Performed all tasks, on and off set, as required by director and producers, set up all film and lighting equipment, transported cast and crew to and from set.

### **aWHITELABELproduct, *Production Assistant***

Sept. 2015 - Oct. 2015

- **Samsung Commercial:** Performed all tasks, on and off set, as required by director and producers, set up all film and lighting equipment, transported cast and crew to and from set.

### **Eyeball, *Production Assistant***

Sept. 2015 - Oct. 2015

- **Microsoft Commercial:** Performed all tasks, on and off set, as required by director and producers, set up all film and lighting equipment, transported cast and crew to and from set.

## Education:

- San Francisco State University, Bachelor of Arts: Liberal Arts and Political Science

2008 - 2012