

# Roberto I. Vélez

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*Highly creative and dedicated filmmaker with over twenty years of military experience. Tend to infuse cinematic techniques into every project that I work on and create so as to grab the audience's attention. Currently holds a Secret Security Clearance.*

## SKILLS

- Premiere Pro CC 2018
- Audition CC
- After Effects
- Speedgrade
- Arri Alexa
- Sony PMW-F55

## ABILITIES

- Fluent in both English and Spanish
- Able to make difficult decisions in stressful situations
- Sound grasp of film camera and equipment operation
- Excellent skills in translating original ideas into video and film production
- Outstanding written and oral communication skills
- Experience shooting and lighting chroma key scenes

## WORK EXPERIENCE

### Independent Filmmaker

August 2014 - Present

Work on many positions in short films, commercials, (Raleigh, Fayetteville NC)

- |                           |                  |
|---------------------------|------------------|
| ▪ Director                | ▪ Focus Puller   |
| ▪ Director of Photography | ▪ Best Boy       |
| ▪ 1st Assistance Director | ▪ Gaffer         |
| ▪ Camera Operator         | ▪ Key Grip       |
| ▪ Editor                  | ▪ Location Scout |

### Cape Fox Federal Integrators

February 2017-July 2018

Video/Multimedia Specialist, Army Reserve Family Readiness Program, Fort Bragg, NC

- Create graphics and logos to be used on or videos
- Provide video support to be used in Army Reserve Family Programs promotional media
- Edited video and photographs to implement into the final product
- Research solutions for creating new products to market to service members and their families
- Collaborate with client for all webcast coordinating and scheduling "off site" locations to ensure all technical compliances are met
- Provided guidance in daily tasks and ensured deadlines were met to a small team according to the client needs
- Developed, implemented and managed marketing campaigns to promote events and recruiting needs for the Army Reserve
- Played a major role in enhancing brand awareness within the digital space and driving website traffic and acquiring leads and customers

### Fox 50

May 2015-July 2015

Studio Operator/Internship, Raleigh, NC

- Camera Operator
- Provided maintenance and changed lights
- Worked in different departments as needed

## Independent IT Services

January 2011 - Present

**Computer Technician / Consultant** (Volunteer), Cameron, NC

- Troubleshoot, diagnose and repair system and network issues within home office environments
- Set up wired and wireless small home office networks
- Hardware and software replacements, repairs and upgrades
- Windows operating system migrations

## US Army

October 1992 - July 2013

**Operations Manager/Maintenance Supervisor**

Twenty-year career in Manpower Planning and Personnel Deployment for the US Army. Exceptionally strong strategic planning, analytical and organizational leadership skills.

- Managed the planning and coordination of daily operations and human resources in a reception company
- Developed a maintenance plan of HVAC and Power Generation Equipment for a Direct Support Shop (higher level of maintenance) of a newly formed Aviation Battalion
- Supervised and performed field and sustainment and special purpose support systems
- Oversee and document the maintenance process, conduct quality control checks, reconcile supply and maintenance reports with headquarters
- Developed and executed logistical plans from the ground up and facilitate operation

## EDUCATION

Living Arts College, Raleigh, NC; **B.A. Degree in Digital Filmmaking, 2016**

New Horizons Computer Learning Centers, Durham, NC; **Certificate, 2014**

American Military University, Online; **A.A. Degree General Studies, 2013**

San Juan City College, Juana Diaz, Puerto Rico; **A.A. Degree Electronic Engineering, 1992**

## MILITARY AWARDS AND HONORS

Meritorious Service (Medal)

Global War on Terrorism Service (Medal)

Global War on Terrorism Expeditionary (Medal)

Armed Forces Expeditionary - Operation Restore Hope, Somalia (Medal)

Army Commendation for Excellence in Maintenance (Medal) x 8

## REFERENCES

Available Upon Request